



**BY-LAWS**  
**OF**  
**GUNG HO REFERRALS**

Rev. 2  
12/02/2009

ARTICLE I ORGANIZATION

1. The name of the organization shall be Gung Ho Referrals.
2. The organization shall have a seal which shall be in the following form: A circle with Gung Ho referrals in English, and the Chinese characters for Gung Ho
3. The organization may at its pleasure by a vote of the membership body change its name and/or seal.

ARTICLE II PURPOSES

The following are the purposes for which this organization has been organized: To promote the business interests of the members through networking and referrals.

ARTICLE III MEMBERSHIP

Membership in this organization shall be limited to one representative from a specific occupation. A prospective member is required to visit the group 3 consecutive meetings before they may submit an application. Approved members can only belong to the Gung Ho Referral group and no other business referral group.

ARTICLE IV MEETINGS

The membership meeting of this organization shall be held every Tuesday except holiday weeks. Meetings are held at Tony's Restaurant, 3004 Burnet Ave Syracuse NY. Regular meeting are from noon to 1:30 PM. Leadership meetings are the first Tuesday of the month, starting at 11:00 AM. Leadership meetings must have a quorum of at least 50% of the leadership team. Any meeting may be rescheduled or cancelled by a vote of the majority of the leadership team. Minutes of the leadership meeting shall be recorded and distributed to the membership.

ARTICLE V VOTING

At all meetings all votes shall be by voice, unless a majority of the leadership team decides otherwise.

ARTICLE VI ORDER OF BUSINESS

Regular meetings are controlled through the Gung-Ho agenda, which is detailed in the Policy and Procedures manual. Leadership meetings are controlled through the agenda provided by the Vice-President to the membership at least 2 days prior to the leadership meeting. Members are invited to submit items for the agenda anytime prior to the meeting.

ARTICLE VII LEADERSHIP TEAM

The Leadership team shall consist of a President, Vice-President, Secretary, Membership committee, Visitor hosts, Training committee, Education coordinator and Positive Quoter.

The leadership team is elected to 6 month terms. Elections are held in March and September at the regular leadership meeting. Voting is by voice vote, unless a written ballot is requested by a majority of the leadership team.

The Leadership team may make such rules and regulations covering its meetings as it may in its discretion determine necessary.

Vacancies in the Leadership team shall be filled by a vote of the majority of the remaining members of the Leadership team for the balance of the term.

A Leadership team member may be removed when sufficient cause exists for such removal.

#### ARTICLE VIII OFFICERS AND COMMITTEE RESPONSIBILITIES

The officer's and committee responsibilities are detailed in the Policy and Procedures manual.

#### ARTICLE IX DUES

Membership dues are \$200 a year, and \$10 a week for room and lunch. There is also a \$50 one time registration fee. All moneys are kept in the group and used to promote Gung Ho Referrals. All fees are non-refundable except at the discretion of the leadership team. Yearly dues are due by the member's anniversary. Lunch dues are due for each month on the second meeting of the month.

#### ARTICLE X COMMITTEES

All committees of this organization shall be appointed by the leadership team and their term of office shall be for a period of one year or less if sooner terminated by the action of the leadership team.

The permanent committees shall be: Membership, Training

#### ARTICLE XI ATTENDANCE

Attendance is mandatory. If a member cannot attend a meeting, they may have someone sub for them. If a member misses a meeting without providing a sub, there is a \$5.00 fee. That fee may be waived by the membership committee. If a member misses 3 meetings in a 6 month period without providing a substitute, their membership may be forfeit at the discretion of the membership committee.

ARTICLE XIII DRESS CODE

Gung Ho Referrals is a business meeting and members are expected to dress appropriately. Business casual is the minimum, unless the type of business requires specific clothing.

ARTICLE XIII TRAINING

Each new member will attend a mandatory training session within 1 month of membership acceptance. The date and time of the training will be determined by the training committee.

ARTICLE XIV GUESTS AND VISITORS

Guests and visitors are always welcome. A member that invites a guest that eventually joins is eligible for a reward of 5 free lunch dues. Guest and visitors are required to pay the \$10 lunch/room fee, which may be waived at the discretion of the leadership team.

ARTICLE XVI AUDIT

A committee shall be convened once a year to audit the administration of the group, to insure that the by-laws and procedures are being adhered to, and to verify the group finances. This committee must consist of members that are not part of the Leadership team.

ARTICLE XVII AMENDMENTS

These By-Laws may be altered, amended, repealed or added to by an affirmative vote of not less than 51% percent of the members.